

CENTRAL BUCKS SCHOOL DISTRICT

Policy Committee Meeting
October 24, 2018

Policy 530 – Overtime	Delete - Now becomes Policy 330	Delete
Policy 330.1 – Compensatory Time	Proposed policy will not be adopted. Current Policy 530.1 will be adopted as Policy 330.1 with the following change: Section title should now be 300 Employees	Move to First Read
Policy 530.1 – Compensatory Time	Delete - Now becomes Policy 330.1	Delete
Policy 331 – Job Related Expenses	Keep current Policy 331 with the following changes: Section title should be 300 Employees . Under Guidelines – second sentence should read: <i>Use of a personal vehicle for approved purposes is reimbursable at an amount not to exceed the IRS Standard Mileage Rate</i>	Move to First Read
Policy 431 – Job Related Expenses	Delete – now covered by Policy 331	Delete
Policy 531 – Job Related Expenses	Delete – now covered by Policy 331	Delete
Policy 332 – Working Periods	Adopt proposed policy with the following change: Under Delegation of Responsibility , third sentence should read: <i>During the times students are in attendance, professional staff may be assigned, distributed equitably when possible, at the discretion of the building principal.</i>	Move to First Read
Policy 432 – Working Periods	Delete – now covered by Policy 332	Delete
Policy 333 – Professional Development	Adopt proposed policy with the following changes: Under Authority , second paragraph: Change “ <i>The Board directs</i> ” to “ <i>The Board encourages</i> ”. Under Guidelines/Graduate/Special Courses , first paragraph: Change “ <i>Documentary evidence of satisfactory completion of all</i> ” to “ <i>Documentary evidence of Grade B or better of all</i> ”. Third paragraph under Guidelines/Graduate/Special Courses should end “ <i>Superintendent or designee</i> ”. Under Guidelines/Professional Education Plan should begin “ <i>The Superintendent or designee shall appoint...</i> ”. Under Guidelines/Professional Education Plan the second and third paragraph should begin “ <i>The Superintendent shall ensure...</i> ” and “ <i>The Superintendent may approve...</i> ”.	Move to First Read

CENTRAL BUCKS SCHOOL DISTRICT

Policy Committee Meeting
October 24, 2018

	Paragraph four should read “...of credits or hours, the Superintendent or designee may disapprove...”	
Policy 433 – Professional Development	Delete – now covered by Policy 333	Delete
Policy 334 – Sick Leave	Adopt proposed policy with the following changes: Under Authority , the first sentence should read: “ <i>Board policy for administrative, professional and support employees shall ensure...</i> ”. The third paragraph should begin: “ <i>The Superintendent or designee reserves the right...</i> ”. Under Delegation of Responsibility the first sentence should read: “ <i>The Superintendent or designee may report...</i> ”	Move to First Read
Policy 434 – Sick Leave	Delete – now covered by Policy 334	Delete
Policy 534 – Sick Leave	Delete – now covered by Policy 334	Delete
Policy 335 – Family and Medical Leaves	Keep current Policy 335 with the following changes: Section title should be 300 Employees . Under Delegation of Responsibility : Add section above <u>Employee’s Responsibilities</u> : add – <u>Employer Responsibility</u> : <i>When the employer becomes aware of an employee’s possible need for FMLA, the supervisor/principal shall direct the employee to contact Human Resources</i> . Mr. Weldon expressed frustration that PSBA does not provide red-lined documents, stating the process of reviewing policies is made more difficult because the documents do not accurately reflect proposed language changes/additions/deletions. Ms. DiDio-Hauber will contact PSBA to inquire about red-lined documentation.	Move to First Read
Policy 435 – Family Medical Leave	Delete – now covered by Policy 335	Delete
Policy 535 – Family Medical Leave	Delete – now covered by Policy 335	Delete
Policy 336 – Personal Necessity Leave		DO NOT ADOPT
Policy 337 – Vacation		DO NOT ADOPT

CENTRAL BUCKS SCHOOL DISTRICT

Policy Committee Meeting
October 24, 2018

Policy 338 – Sabbatical Leave	Adopt proposed policy with the following change: Under Authority , delete the word “ <i>certificated</i> ”.	Move to First Read
Policy 438 – Sabbatical Leave	Delete – now covered by Policy 338	Delete
Policy 338.1 – Compensated Professional Leaves	Adopt proposed policy with the following changes: Under Purpose , first sentence: remove “ <i>certificated</i> ”. Under Documentation , last paragraph/last sentence should be “ <i>Failure to submit required reports on time shall result in forfeiture of monies paid by the district, and the district will require monies returned to the district in full</i> ”. Under Commitment of Employee , the last sentence should read “ <i>Employees shall submit required reports on time or forfeit all compensation and benefits. The district will require monies returned to the district in full</i> ”.	Move to First Read
Policy 438.1 – Compensated Professional Leaves	Delete – now covered by Policy 338.1	Delete
Policy 339 – Uncompensated Leave	Adopt proposed policy with the following changes: Under Guidelines/Application – the first sentence should end “ <i>...to the Superintendent or designee</i> ”. Under Guidelines/Commitment of Employee , the last sentence should read “ <i>...Stipends for living expenses are not considered compensation. If an employee is found to be gainfully employed outside the district during this time, the employee may be subject to disciplinary action up to and including termination</i> ”.	Move to First Read
Policy 439 – Uncompensated Leave	Delete – now covered by Policy 339	Delete

FUTURE MEETING SCHEDULE

The scheduled date for the next Policy Committee meeting is November 28, 2018.

ADJOURNMENT

The meeting was adjourned at 8:36 p.m.